



AUSTRALIAN  
AUTOMOTIVE  
DEALER  
ASSOCIATION



BOX HILL  
INSTITUTE

# BOX HILL INSTITUTE AUTOMOTIVE EMPLOYMENT PATHWAY PROGRAM

Box Hill Institute (BHI) is a leader of automotive apprentice training in Victoria with a large purpose built facility and dedicated, skilled and passionate trainers that are ready to assist you in finding job ready staff to meet your business needs.

## About the Program

The Box Hill Institute's Automotive Employment Pathway Program provides employers with priority access to recruit students completing a Certificate II automotive pre-apprenticeship program, who have the skills and are ready to sign up to an automotive apprenticeship.

## About Box Hill Institute

BHI offers a broad range of training across many industries, including the Automotive industry. BHI is centrally located in Melbourne's eastern suburbs with easy access via tram, train, bus or road and with on campus student parking.

BHI offers a range of flexible apprenticeship training options including block release, day release or workplace training to suit your business needs.

## Why participate in the program?

The program will give you access to suitable and qualified students who are ready to work as an apprentice in your business from day one. This will reduce the time and effort required to recruit high quality apprentices.

A single point of contact at BHI will provide you with the highest level of support during the recruitment process and ensure any questions you may have about employing an apprentice from BHI's job ready students will receive a prompt response.

BHI will support you at every stage of the recruitment process and it doesn't stop there. A dedicated trainer will be looking after your apprentice during their time at BHI and will be available if you have any queries. Student progress reports are issued to employers regularly and after each attendance block.

## What do I have to do?

To get priority access to job ready potential apprentices or for further information, **please call Mark Liberto or Roger Phillips on 9286 9623 or email [automotive.programs@boxhill.edu.au](mailto:automotive.programs@boxhill.edu.au)**

When you take on an apprentices referred to you by us, we do ask you to commit to BHI as the preferred training provider for your apprentice.

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## HOW THE EMPLOYMENT PATHWAY PROGRAM WORKS

A BHI consultant will contact your automotive business to explain the employment pathway program.

You can also contact a BHI consultant directly on 9286 9623 or email [automotive.programs@boxhill.edu.au](mailto:automotive.programs@boxhill.edu.au)



A BHI consultant will work with you to find the best match of job ready students to be an apprentice in your business.



BHI will work with you to organise an interview with the prospective apprentice.



BHI will assist with the on-boarding and will work with you to make the process as quick and as simple as possible.



BHI will support you at every stage of the recruitment process and it doesn't stop there.

A dedicated trainer will be looking after your apprentice whilst training at BHI and will be available if you have any queries and to provide feedback on your apprentice.